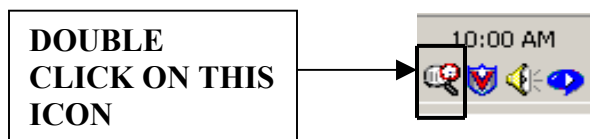


**NCI-Frederick Standard Configuration for McAfee
Antivirus Software- Part 2
System Scanning**

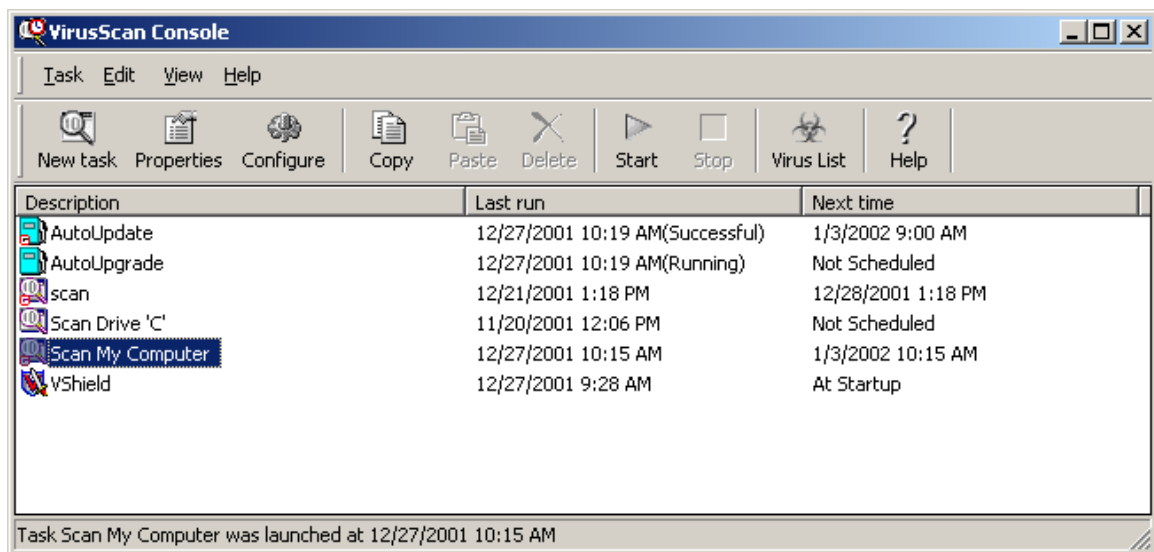
Original draft written by Stacey Swart x5721

Part 2: Scan My Computer Configuration

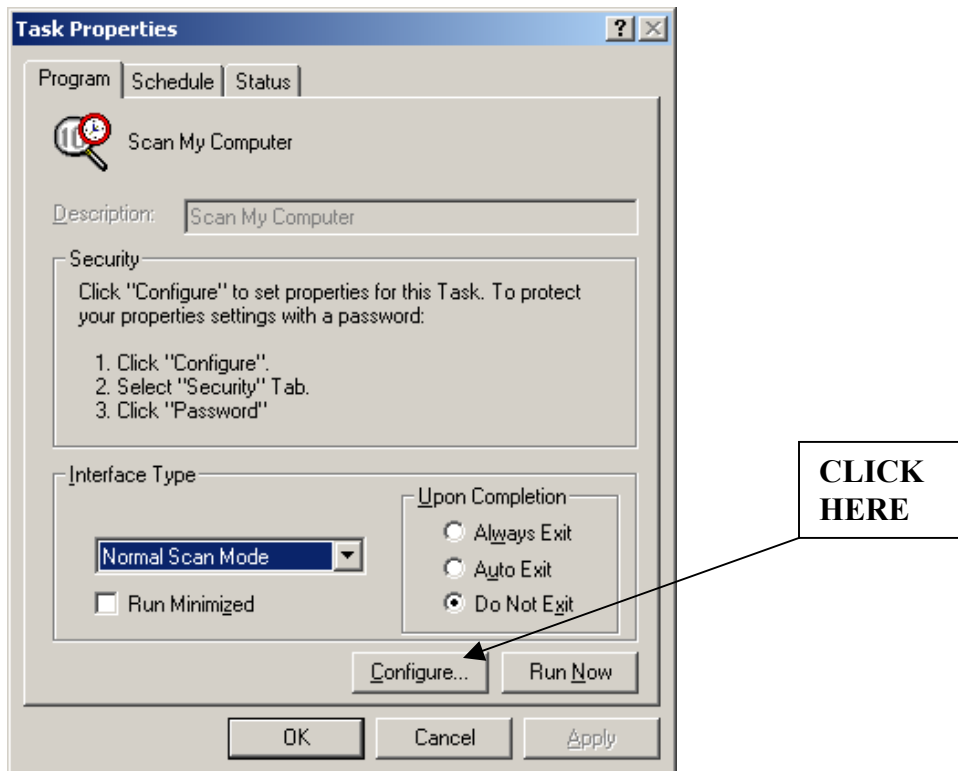
1. Double click on Virus Scan console icon in the lower right hand side for your desktop.
See sample below.



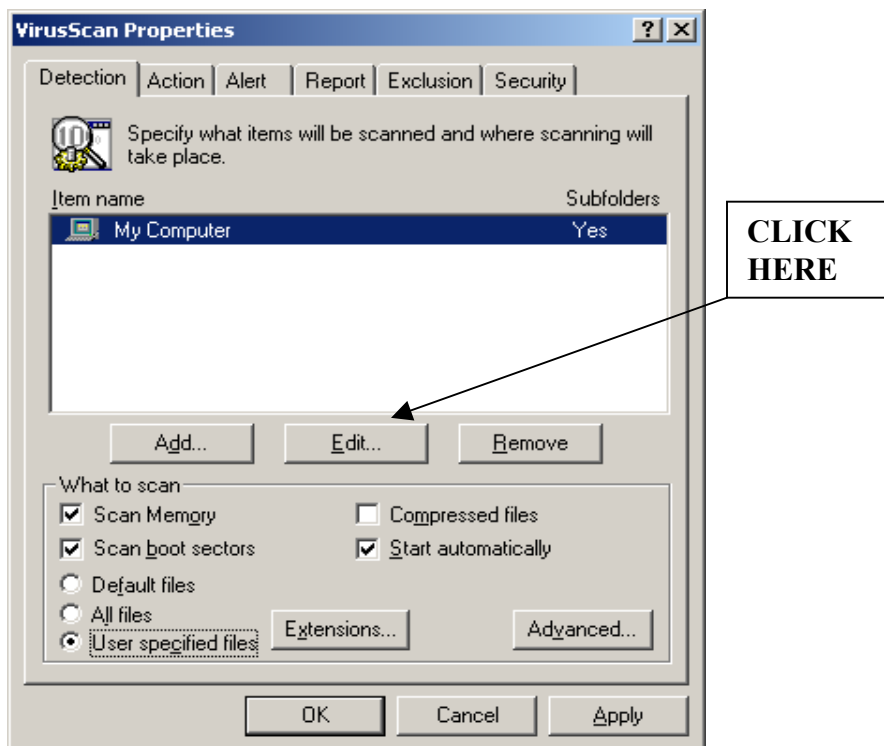
2. This will open the VirusScan Console window. Double click (left) on the Scan My Computer icon.



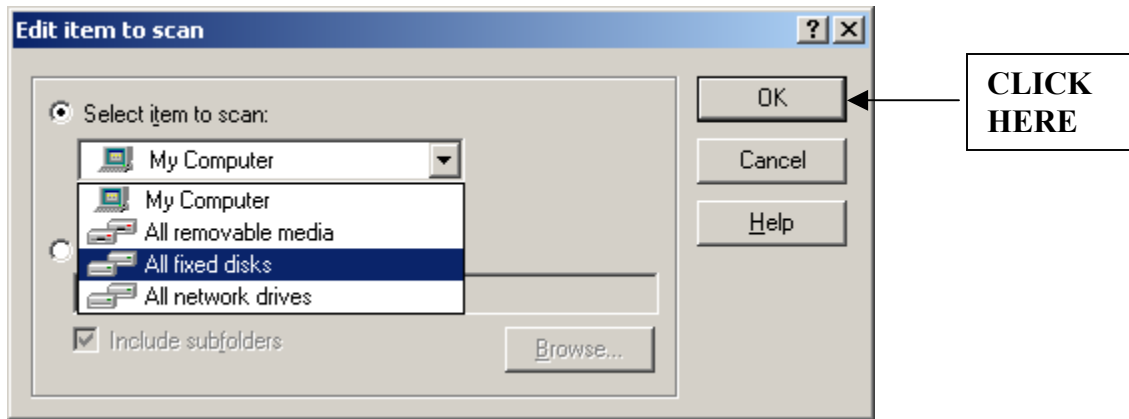
3. This will bring up the Task Properties window seen below. Verify the following settings:
Description: Scan My Computer
Interface Type: Normal Scan Mode
Upon Completion: Do Not Exit



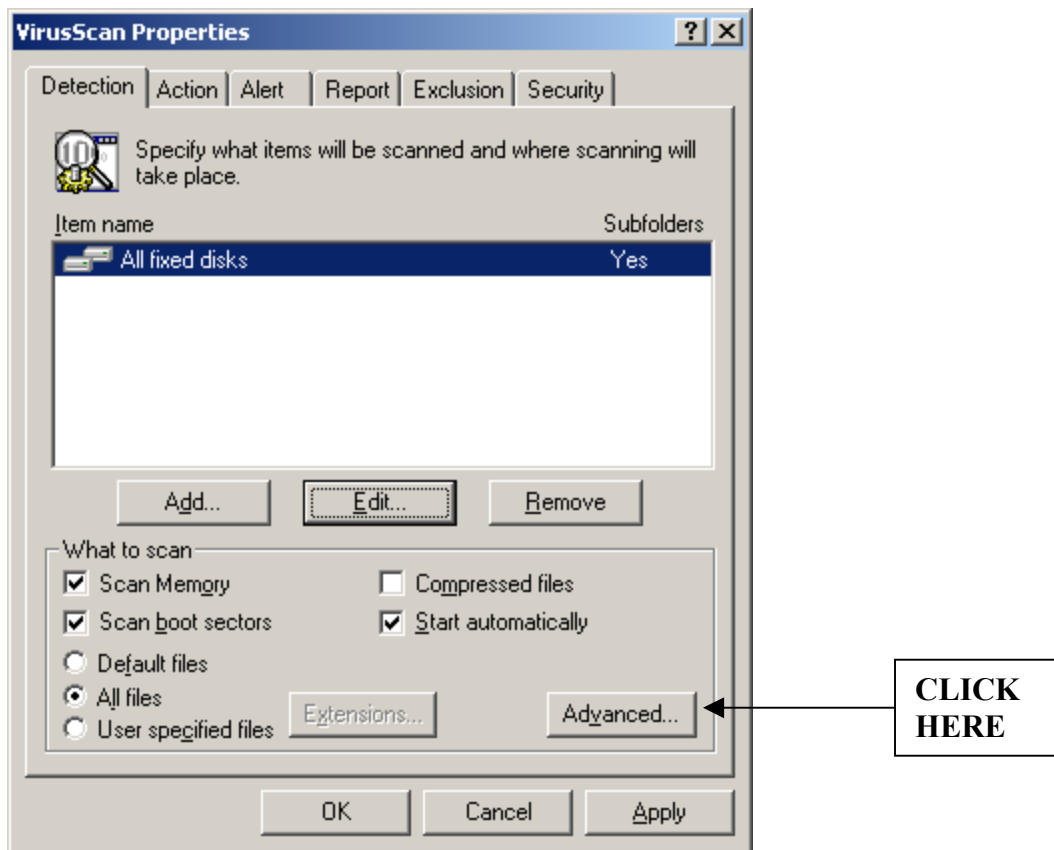
4. Click on the Configure button. This will open the VirusScan Properties window seen below.



5. Click on the Edit button. The following window will appear.



6. Change the default Select item to scan: My Computer to All fixed disks, using the pull down menu. Press OK to return to the Virus Scan Properties window.

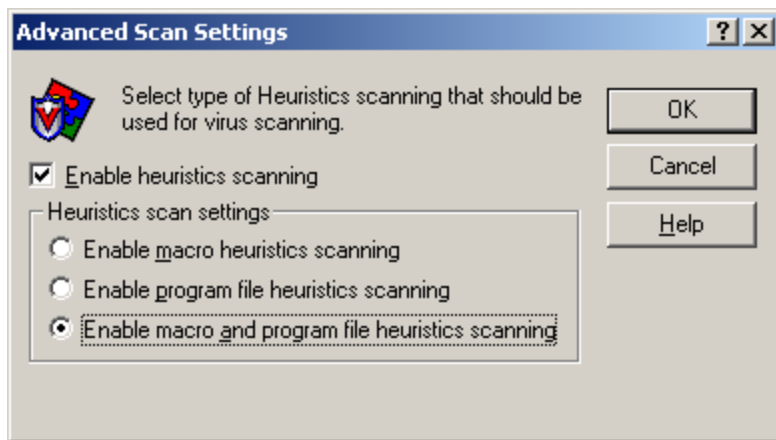


Verify that the following settings:

Item name: All fixed disks - Subfolders: Yes

What to scan: Scan Memory, Scan boot sectors, Start automatically, All files (make sure to change this setting from default files).

7. Click on the Advanced tab to display the Advanced Scan Setting Window.



Verify the following settings:

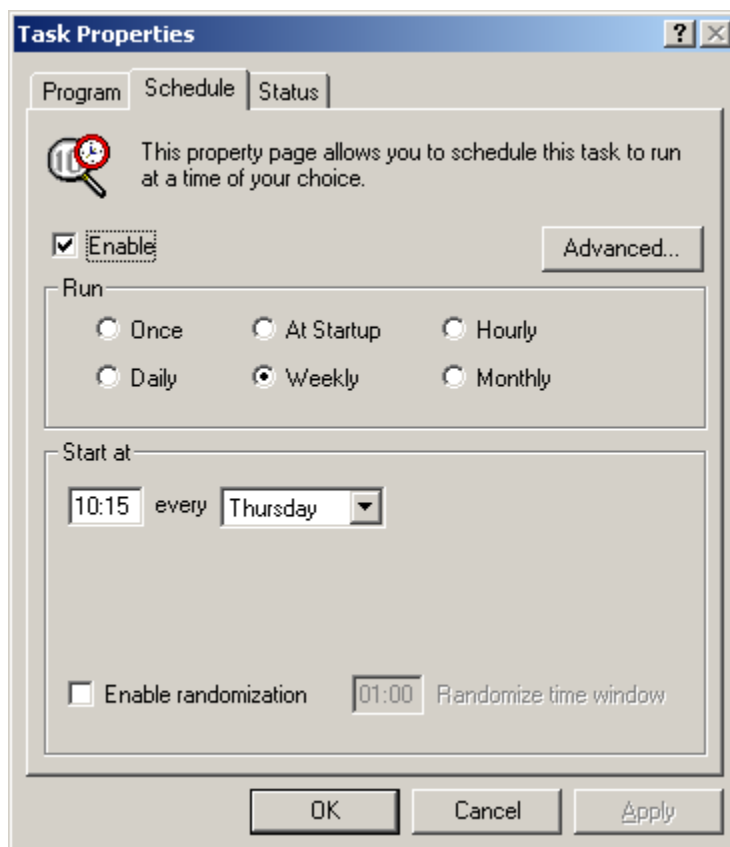
Enable heuristics scanning- enabled

Heuristics scan setting- Enable macro and program file heuristics scanning

8. Press OK to return to the VirusScan Properties Window.

9. Press OK again to return to the Task Properties Window.

10. Single Click on the Schedule Tab.



Verify the following settings:

Enable: Checked

Run: Weekly

Start at: This should be set to Thursday/Friday at a random time for each user. This time should be based on times that the user has their computer up and running. It could be done

around the lunchtime hour or break time when the user will not be at their desk. This time should not be set to late evening, nighttime or weekends if the user turns off their computer when they are not using it. ***NOTE*** The Scan time should occur after the update time. It is important to always update your .dat files prior to running a scan.

Enable Randomization: Optional setting based on environment and need. Not enabled for this environment

11. Click OK to return to the VirusScan Console window.

VirusScan has now been configured using Scan My Computer to scan all fixed drives on the system and will scan all files. VirusScan has been configured to scan once a week on Thursday or Friday at a certain time. The time chosen will conform to the schedule of either break or lunch hour if the user turns their machine off at the end of the day or after hours for a user that always leaves their system up and running. This time will also be after the auto update time to allow for updating of the virus definition files prior to running the scan.

NOTE Scans can be done more frequently as per tech/administrator discretion, but not less frequently.